

## **KNOLLCREST TAX DISTRICT BOARD MEETING – WEDNESDAY, JANUARY 13, 2021**

### **VIA ZOOM MEETING**

**Board in Attendance:** C Franklin – President , P Naryniecki – Vice President, M Cronk – Treasurer, P Johnston - Secretary, A Magoon – Property Maintenance Director, E Sears – Marina Director, K Marotta – Roads Director, J Gilbert – Beach Director

**Board Absences:** M Gasperino - Director

### **Quorum Achieved**

**Guests:** 6

**KTD Secretary records all meetings.**

**Motion** to approve the minutes of November 11, 2020 Board Meeting made by M Cronks, seconded by P Naryniecki. J Gilbert – abstained, 6 in favor – motion carried

### **Treasurer’s Report**

M Cronk provided balances in all bank accounts and CDs. Unpaid taxes is approximately 50% but residents still have until February 1, 2021 to pay. Two liens have been removed from homes that brought their tax balances current. Treasurer will report residents in arrears at next meeting once most taxes have been received. Water and marina balances were announced.

Board members received the profit and loss summary through January 10, 2021 which shows we have spent approximately 47.5% of budget. Overall we are stable financially.

M Cronk would like directors to start addressing the budget for the coming year. Directors will determine how much it actually costs for their area of responsibility to run for a year so that we can get a more accurate picture of the future budget needed.

Khris Hall contacted the community requesting volunteers to help with the upcoming COVID 19 vaccine clinic. Secretary sent notice to community.

### **Secretary’s Report**

P Johnston reported the communications that were received by the Board:

- D Wayne sent an email regarding the ice and runoff at 22 Windmill
- Multiple requests for copies of tax bills
- B Delaney sent an email thanking board for the non-denominational holiday decorations
- R Scott sent an email regarding beach parking area and financial statements

Secretary reported that she published tax notice three times in Town Tribune. P Johnston requested financial statements again from accountant. Notices were sent to new residents requesting they sign up for email notifications. Request from Town Hall was sent to residents regarding COVID-19 clinic.

P Johnston has a big concern about not being able to discuss items not listed on agenda. She feels it delays the process. This was caused by the calls to FOI commission. So if an email is received the night before the meeting from a resident, the concern cannot be addressed because it's not published on agenda.

Secretary reported that there is more interest in the virtual meetings than in person.

### **Beach**

J Gilbert reported that the biggest issues are the seawall that took a beating this year along with the stairs and sluiceway. Beach director will get multiple bids for repair. Ropes are still on the sand but will be stored in the shed.

### **Marina Report**

E Sears reported that he received an email from First Light with the permit approved for shoreline management. We have a 5-6 week window to get repair done. Tree at marina needs to be removed if it's a safety issue. An estimate will be researched and then a vote will follow.

### **Roads**

K Marotta reported that the town replaced the Knollcrest Road sign at Route 39. The wires on Millway are finally corrected and all the debris has been removed. M Cronk discussed the runoff at 22-24 Windmill Road. Resident L Rix called the town. It is caused by residents further south improving their properties and the runoff is going between the two houses. It's the resident's responsibility to correct.

### **Property Maintenance**

A Magoon reported that the no trespassing signs are in the windmill. They will be placed at the dead ends to inform that it's private property.

### **Water**

M Cronk and J Beers trained community volunteers on the water system in their absence; specifically, how to hook up the temporary generator in a power outage to maintain water for all residents. Water director reported that we passed our inspection survey. An action plan is needed to inspect the water tanks. All water testing is up to date.

**Motion** to adjourn the meeting was made by E Sears, seconded by M Cronk. All in favor - motion carried.

**Meeting Adjourned.**