

KNOLLCREST TAX DISTRICT MONTHLY BOARD MEETING – THURSDAY, OCTOBER 11, 2018

At the Windmill

Board in Attendance: C Franklin – President, , M Cronk – Treasurer, P Johnston–Secretary, E Sears – Marina Director, M Gasperino – Roads Director, J Glick – Beach Director

Board Absences: A Magoon – Property Maintenance Director, P Naryniecki – Vice President (attending BOS Town of New Fairfield meeting on behalf of KTD), S Plante – Water Director

Quorum Achieved

Guests: 2

KTD Secretary records all meetings.

B Delaney recording

Motion to approve the minutes of September 6, 2018 made by M Gasperino, seconded by M Cronk. 4 in favor, J Glick abstained.

Public Comment

No Public Comment

Secretary made a request that all Board Members refrain from side conversations due to the fact that it makes transcription from the recording difficult and valid points of view may be missed because comments are not shared with entire Board.

Treasurer's Report

M Cronk distributed a Profit and Loss Budget vs Actual summary.

Treasurer reported the total asset amounts – balances in bank accounts and CDs. The total amount of taxes owed was reported which consists of nineteen homes. Collection is underway on 2 properties that total over \$10,000 in back taxes.

M Cronk will be meeting with one family to discuss payment on their past due balance because they sent a letter to the former treasurer and he feels a meeting would be better to discuss their concerns rather than emailing.

Treasurer reported the pole at bottom of Millway to Eversource again.

M Cronk performed an audit of previous 2012-2018 Treasurer's books. He reported that all checks and deposits were validated and matched our records – time period was 8/24/12 through 7/31/18 and checks 4934-5546.

Treasurer and other Board members will be assessing all community property for tree issues.

Water Report (Presented by M Cronk)

M Cronk reported that two of the blow offs were repaired on Crestway and Southview. Also the shut off at 30 Crestway was repaired and relocated.

We are now required by the State of Connecticut to submit a financial statement including value of water system by 2021 due date.

The water tank inspection will be due in 2019. M Cronk is in process of talking with professionals to assess tank replacement cost. Also the State is requesting we modify our system to remove the pressure tank which will revise our current system.

State of Connecticut is now assessing a fee to monitor the system – more costs.

Secretary's Report

P Johnston reported that Vice President P Naryniecki is absent due to the fact that he was on the agenda of the Town of New Fairfield Board of Selectmen Meeting . He is requesting that the town reimburse the Knollcrest Tax District for the cost of brush clean up from the May 15 storm. Assessor Report will be given to Vice President in the morning.

Secretary reported that email was received from B Delaney concerning the posting of minutes wording that is posted on Knollcrestboard.org. P Johnston verified with Town of New Fairfield and FOI commission about minute posting compliance. Secretary sent an email vote to Board requesting change to wording on website. Vote was posted to website and wording was changed.

P Johnston reported on email received from E Fitzpatrick concerning the overflow parking at the windmill and constant parking of vehicles at marina. Secretary contacted the owner of the properties whose tenants and guests own the vehicles in question. An email was received back and the car at the marina has been removed. All parties have been informed that parking in those areas is only temporary and vehicles will be towed at owner's expense.

Secretary reported on the email received from the former owners of 12 Southview.

P Johnston reported that Attorney R Smith had researched L Scott's question of the Board's Code of Ethics. Attorney Smith states that there is no state law that requires the Tax District to have a Code of Ethics nor does the Town of New Fairfield's Code of Ethics apply to our Tax District. Our By-laws state that we **MAY** adopt such rules but it is not required. Treasurer is going to present the costs associated with all these items to the taxpayers so that they are aware of legal expenditures.

Secretary reported an email vote requested by the Treasurer for the emergency tree work. Vote is posted to Knollcrestboard.org. Notice was sent to residents regarding road closure as well as signs posted.

P Johnston wanted to recognize K Gasperino for the lovely fall decorations at the entrance and windmill.

Property Maintenance

A Magoon was absent – no report given.

Marina

E Sears reported that the lake level is at 428.6 – only 6 inches below summer level . The float will be replaced once the level lowers. The team is ready to do the necessary repairs once all the boats are removed. Dock will be disconnected when it is the correct time.

Marina Director had requested that Secretary send a notice to the community regarding the removal of the buoys on Candlewood Lake by Candlewood Lake Authority and advised to use caution.

Beach

J Glick reported that garbage service has been discontinued and bins have been picked up. Porta Potty will be removed next week.

Beach Director reported that all the rakers have been paid.

Ropes have been removed. Pump has been removed and stored – system has been winterized. Irrigation system on lower level needs repair next season.

Swim dock will be removed within the next few weeks. Ladder bracket needs to be repaired.

Roads

M Gasperino reported that shed will be installed on November 21.

M Gasperino made a motion to purchase a new basketball hoop system for a cost of \$1998. J Glick seconded, all in favor – motion carried.

Roads Director will work on snowplow contract for upcoming season and obtain new insurance certificate.

Motion to close meeting was made by P Johnston, seconded by J Glick. All in favor - motion carried.

Meeting Adjourned.